

**Lisbon School Committee Minutes
November 13, 2018**

Minutes of the Lisbon School Committee held at the Lisbon Town Office on Tuesday, November 13, 2018 at 5:30 P.M. (Note: These minutes are not official until approved by the School Committee. Such action, either to approve or amend and approve, is anticipated at the December 10, 2018 meeting.)

Members Present: Traci Austin; Ross Cunningham; Pete Reed; Kathi Yergin and Richard A. Green, Superintendent of Schools

Members Excused: Paula Jefferies

Administrators Present: James Churchill, Technology Director; John LaPerriere, Assistant Principal; Allison Leavitt, Nutrition Director; Susan Magee, Principal; Haley McCrater-Redman, Business Manager; Ryan McKenney, Interim Principal; John Merrifield, Director of Student Services and Barbara Morris, Director of GSS

Administrators Excused: Julie Colello, Assistant Principal/Activities Director; Eric Hall, Assistant Principal/Activities Director; Robert Kahler, Principal and Allen Ouellette, Director of Operations and Transportation

Others Present: Members of the public

CALLED TO ORDER:

Chairperson Austin called the meeting to order at 5:30 P.M. and the Pledge of Allegiance was recited.

4. **VOTED (1)** to accept the minutes of October 15, 2018 as presented barring any errors or omissions. (Reed-Austin) (4-0)

5. **Adjustments to the Agenda:**

- A. Add 11E – Overnight Field Trip
- B. Add 17C – Executive Session – Personnel Issue

6. **Good News & Recognition:**

- A. Lisbon High School Principal Susan Magee presented a short Power Point created by Guidance Counselor Amy Lewis on the C-Span Capital Tour (Comes to Lisbon, Maine). The presentation gave highlights of the visit on October 17th.

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7. Reports from Administrators/Directors:

- A. LHS Update - Principal Magee, reported on Student Enrollment and gave an update on fall sports; safety drills and the happenings around school. Principal Magee next shared that Parent/Teacher Conferences were held on November 7th and there was an excellent turn out. Lastly Principal Magee reported that all 9th and 10th grade students completed the NWEA testing and on October 10th some 10th and 11th grade students completed the optional PSAT's.
- B. PWS Update – Interim Principal McKenney reported on enrollment, completed safety drills and happenings around the school to include Academic Programing, Common Planning Time and RTI. Interim Principal McKenney shared that new procedures are being put in place for Parent/Teacher Conferences that will allow parents to meet with at least one of their children's core subject teachers.
- C. LCS Update – Assistant Principal LaPerriere reported for Principal Kahler who was unable to make this evenings meeting. AP LaPerriere reported on enrollment and completed safety drills. AP LaPerriere also shared that Parent/Teacher Conference were held and had a 98%-100% participation rate. Lastly AP LaPerriere shared the happening around school to include PBIS and RTI.
- D. GSS Update – Director Morris reported on enrollment in the Day Treatment Program as well as the Alternative Education Program. Director Morris also reported that Parent Teacher Conferences were held and there was almost 100% parent involvement. Lastly, Director Morris reported the happenings around school to include that several Alternative Ed Students are working towards earning their Presidential Award for Volunteering; also several Alternative Education Students have visited SMCC with their teacher, Andy Despres and then returned there to spend time in an area of interest. Several staff has also attended Safety Care and BHP Training.

8. Report from Superintendent

- A. Monthly Update: Superintendent Green reported on the following:
 - Enrollment – Current Enrollment as of 11/07/2018 is 1275 – This is the same as the last report.
 - Budget Update – Superintendent Green shared that this evening the board will be receiving the audit report. One of the items that we have had conversations about and we will be receiving a letter or a recommendation to change is the way we handle the Student Activity